

Creating Taxable and Non-Taxable Products

To set up on a product level whether to apply taxes for each product, you can edit this within the Products section.

To Set a Product as Taxable or Non-Taxable:

1. Login to your Workspace
2. Click on **Products** from the left menu.
3. Click the pencil icon to edit the product you want to change tax rules for, or click on **Add Product** if your product is not uploaded yet.
4. Scroll down to **Product Attributes**.
5. Use the pull-down menu for **Tax Rate** to select **No Taxes** or **Apply Taxes**.

The screenshot shows the 'PRODUCT ATTRIBUTES' form. The 'TAX RATE' dropdown menu is open, showing three options: 'Apply Taxes', 'No Taxes', and 'Apply Taxes'. The second 'Apply Taxes' option is highlighted in blue. Other fields in the form include 'PRODUCT TYPE' (Bar Accessories), 'BRAND/MANUFACTURER NAME' (fancy), 'SHOW THIS PRODUCT IN THE STORE' (Yes), and 'RELATED PRODUCTS' (four empty input fields). A checkbox at the bottom is labeled 'THIS PRODUCT'S VARIANTS HAS MULTIPLE OPTIONS THAT DISTINGUISH THEM E.G. SIZE AND COLOR.'

6. Click **Save**.

You will have to repeat this process for each product you wish to change the tax rule for. The default when you add a new product is that taxes WILL be charged on a product.

Learn more about [Setting Up Taxes](#) >

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